

## 2022 Delegation Ballot Tellers

Prior to attending SEJ Conference, each delegation will select two persons – one clergy and one lay person – from among their delegates and reserve delegates to serve as delegation Ballot Tellers. These delegation Ballot Tellers will sit within the delegation, at the end of a row for easy movement, if they are reserve delegates or will be seated in their correct position within the delegation if they are delegates. Using reserve delegates seated at the end of the delegation would allow for ease of movement.

The role of the Tellers is now significantly different than earlier years because we are using electronic voting devices.

The responsibilities of the delegation Ballot Tellers are as follows:

### Attributes and Abilities

As you consider persons to serve in this role, please consider these attributes and abilities.

1. Ballot tellers should be able to think quickly, make decisions, move easily, be eager to serve, willing to help, and able remain in good humor.
2. Ballot tellers must be present for all business sessions and should plan to arrive 30 minutes prior to each session.
3. Ballot tellers must be available “on call” for counting ballots if we have temporary equipment failure or write-in ballots.
4. Ballot tellers should be comfortable with using technology and helping others use technology”
5. Delegations are asked to think about diversity of age, gender, and race when recruiting ballot tellers.
6. Ballot Tellers primarily work for the delegation to assist in voting, communication, and organization.
7. These persons should be able to receive guidance and follow directions of Head Tellers and Secretarial Staff.
8. Tellers should be familiar with members of the delegation so that work can happen quickly and easily.

### Primary Duties and Tasks

1. All Ballot Tellers should attend the mandatory training scheduled for Tuesday, November 1, at 7:30 p.m. in Stuart Auditorium
2. Tellers will be assigned to one of two teams that will work a rotating basis to assist with the voting procedure at the conclusion of each ballot. (Tellers will vote with their delegation but will also assist with any issues related to the balloting within your delegation.)
3. All Ballot Tellers will be activated to count ballots if a temporary equipment failure occurs or if write-in ballots occur.

Delegation Heads are asked to send names and email addresses for the Ballot Tellers to [secretary@sejumc.org](mailto:secretary@sejumc.org) by September 10. Standing Rules require that these persons be listed in the Advance Daily Christian Advocate.